

# **Annual Meeting of Roland Cemetery Board**

## **Minutes**

April 6, 2019

### **I. Call to Order**

- a. Galen Stole called to order the Annual Meeting of the Roland Cemetery Board at 9:00 am on April 6, 2019 in the Fellowship Hall at Bergen Lutheran Church.

### **II. Roll Call/Introductions**

- a. Galen Stole, Clark Thompson, Kelly Popp, Deanne Popp, Jerry Christian, Gary Carpenter, David Shold
- b. No guests were in attendance

### **III. Approval of Minutes from Last Annual Meeting** (motion to accept)

- a. Deanne Popp presented the minutes from the April 14, 2018 Annual Meeting.
- b. David made a motion to accept the minutes as presented.
- c. Motion: David Shold  
2<sup>nd</sup>: Clark Thompson  
Approved

### **IV. Secretary's Report** (motion to accept)

- a. Deanne reported 18 deeds and 2 transfers.
- b. Deanne reported that 38 locates were completed in the past year.
- c. Deanne reported that the repurchasing program is continuing with some success. At last year's annual meeting the board decided not to post notice in the newspaper, but to include a note in the annual letter and many requests were received from that inclusion. We will continue to include the note in this year's letter.
- d. Mowing contract was prepared, advertised, and executed with Luke's Lawncare.
- e. Gary made a motion to accept the Secretary's report as read.
- f. Motion: Gary Carpenter  
2<sup>nd</sup>: Kelly Popp  
Approved

### **V. Treasurer's Report** (motion to accept)

- a. Jerry presented a report of income and expenses for the past year. No comparison for the past years were included in the report due to power outage yesterday. Jerry C. worked with Jerry Erickson in Story City on the books this past year. Jerry C. took him receipts and checks, etc. and Jerry E. entered the data and prepared the reports.
- b. Burial on track
- c. Donations down last 3 years closer to the \$5,000 mark. One larger donation at the end of the year brought it over. This past year the largest donor we've had previously, Clark Twedt, passed away so the totals were down. Some donors we usually hear from did not send a donation. Some individuals inquired about donating trees or flags instead. Legion looking to make poles on north side of south road permanent with markers so new markers may go there.
- d. Expenses were in line with past years. A discussion about contracting fees will be done in Old Business.
- e. Insurance costs went up as well. We will discuss this in New Business.
- f. Deanne Popp made a motion to accept the Treasurer's Report.
- g. Motion: Deanne Popp  
2<sup>nd</sup>: Clark Thompson  
Approved

### **VI. Old Business**

- a. Jeff Twedt repair of building, flooring and shingles now. Galen will ask Jeff about installing a bamboo floor.
- b. Deanne presented a draft letter and outline of expectations for contractor services. A discussion ensued about what to include in the expectations and how to proceed with Halls. Clark suggested inviting Halls to review the document and comment as to whether or they would be open to our proposal (draft for input). Revise document and soften letter. Send invitation to meet in a week or so at the cemetery to go over our expectations.

### **VII. New Business**

- a. A discussion regarding Insurance was held. Galen expressed his desire to have liability coverage only on the building. The value of what we are insuring does not meet the cost we are paying for insurance. The group agreed to go with liability only.

- b. Clark made a motion to renew with liability only and seek quotes in an effort to lower the costs.  
Motion: Clark Thompson  
2<sup>nd</sup>: Kelly Popp  
Approved
- c. Gary discussed adding rock to edge of roads in the cemetery. He spoke with a contractor about adding edging and the contractor suggested top coating the asphalt. They quoted him 50 cents per square foot. Gary asked how much in total and they said \$3,000. Galen said he will talk to Larry Ford about how much Manatt's would charge for top coating. Kelly noted that cracks are showing up this spring. Kelly suggested asking Manatt's about adding rock to the side of the roads too.
- d. Jerry asked Galen about the cedar trees on the east side of the cemetery. Kelly talked to Janet Handsaker and she said that they can be removed. Galen will check with Field Foods to see if they care if we remove trees along their property. Kelly will talk with Janet Handsaker again about removing any trees along their property.
- e. Jerry suggested that we ask monument companies to pile spoils in a specified location. Deanne suggested that the requirement be passed along to the monument company when they call for a locate. Deanne will notify them that they may fill any existing low spots or remove the spoils and to not leave any sod.
- f. Legion storing trailer behind building piling dirt there when flags are installed.

**VIII. Election of Officers** (motion to accept)

- a. Gary Carpenter made a motion to keep the same officers as last year.  
Motion: Gary Carpenter  
2<sup>nd</sup>: David Shold  
Approved
- b. The election of officers was conducted. The results are as follows:
  - i. President – Galen Stole
  - ii. Vice-President – Clark Thompson
  - iii. Secretary – Deanne Popp
  - iv. Treasurer – Jerry Christian
  - v. Historian – Deanne Popp
  - vi. Web/Data Developer – Kelly Popp

**IX. Open Discussion**

- a. Kelly mentioned to the board to begin thinking about changes to the practice of burial of cremains. Some families are wanting to perform their own burials of cremains. Some are combining ashes in one urn. Some have wanted to stack urns. Some have urns/canisters above ground. Kelly asked that the board be thinking about changes that might be needed to the bylaws in the future.
- b. Galen mentioned Dave Doolittle inquired about putting a replacement tree in where we removed the split tree. We may want to have the stump ground out in that locations. The board agreed to replacing the tree. Galen will notify Dave Doolittle and suggest a \$150 donation and inquire about getting a tree from David Beck again. Galen will talk with Abor Monkeys about removing the stump.
- c. The wages for officers was discussed. The fee for locating was discussed.
- d. Clark Thompson made a motion to raise the wages for the paid positions at the same rate as last year of 10%.
- e. Motion: Clark Thompson  
2<sup>nd</sup>: Gary Carpenter  
Approved
- f. Galen and Jerry suggested we meet sooner. Kelly suggested meeting early May so that Luke's Lawncare can mow a couple of times before Memorial Day. Kelly and Jerry will look into tilling and leveling out spots where needed.

**X. Adjourn**

- a. Deanne Popp made a motion to adjourn the meeting.
- b. Motion: Deanne Popp  
2<sup>nd</sup>: Gary Carpenter  
Approved
- c. Galen adjourned the meeting at 10:59 am.

Minutes submitted by: Deanne Popp, Secretary

Minutes approved by: Galen Stole, President